

# Quran Blossoms



## At Mecca Center



## Student Handbook

**2022-2023 School Year**

## MISSION

The mission of the Quran Blossoms at Mecca Center is to help our students to properly understand, recite, and memorize the Quran. Conveying Islam with utmost clarity is a fundamental component of our mission. As such, understanding the meaning of the Quran, which conveys Islam's teachings, is essential.

The importance of ensuring that future generations of American Muslims can understand and recite the Quran correctly cannot be overemphasized. Having the ability to read and understand the Quran in its purest form in the Arabic language empowers young Muslims and provides them with the tools needed to connect to the Holy Book and find answers to life's everyday questions.

In order to fulfill this mission, the Quran Blossoms Program is led by experienced teachers who utilize a variety of techniques to engage the students in an effective and friendly manner, bringing them closer to the Quran and helping them to establish a relationship with God through His words.

## MISSION STATEMENT

**A reader of today is the reformer and leader of tomorrow**

قارئ اليوم مصلح و قائد الغد

Quran Blossoms at Mecca Center

- o **M**ission development through knowledge and practice
- o **Q**uality teaching begins on the inside...and works its way out
- o **B**elieving our blossoms today will bloom out to be our future leaders

## QURAN BLOSSOM'S PHILOSOPHY

It is the goal of the Quran Blossom Program to promote in each child their ability to be curious, creative, and courteous Muslims. As a provider, it is our goal to provide a safe, stable, and caring Islamic learning environment for our Blossoms. It is our responsibility to provide a developmentally age-appropriate curriculum and activities that are both creative and interesting. In order to provide a full range of developmental areas, the Quran Blossoms staff is constantly updated on the new educational techniques available through professional training and continuing education. It is also our practice to understand that each child is an individual and needs to be respected for their personal objective. We believe that with Allah's blessing, the dedication of our teachers, and the provision of a safe, stable, and loving Islamic environment we can achieve our vision where the: **A reader of today is the leader and reformer of tomorrow.**

## PROGRAM OBJECTIVES

- ✓ To memorize the 30<sup>th</sup> chapter of the Holy Quran in two years.
- ✓ To recognize and be acquainted with the Arabic alphabet.

- ✓ To identify and use familiar Arabic vocabulary
- ✓ To begin blending letters with short and long vowels
- ✓ To comprehend and speak proper Arabic Language
- ✓ To begin the reading process from the Quran text
- ✓ To memorize selected names of Allah (swt).
- ✓ To become familiar with some of the stories of the Quran from the 30<sup>th</sup> chapter.
- ✓ To become familiar with some parts of the life of the Prophet Muhammad (pbuh)
- ✓ To memorize selected Islamic songs.
- ✓ To understand, memorize, and embody select dua and Islamic manners.
- ✓ To develop social and academic skills appropriate to the child's age and level.

### Registration Policies and Guidelines

Please make sure to take your time to **complete, sign, and date** all the registration pages. Registration packets will only be taken if completely filled out and with all of the necessary documents listed.

#### Necessary Documents and Submissions

Please make sure to submit each of the following with the registration forms:

- ✓ a copy of the child's **birth certificate**
- ✓ a copy of the child's **health record**, signed and dated from the child's doctor
- ✓ Emergency records: **Please keep the emergency contact information up-to-date** with the teachers and the office staff. If for any reason you or your emergency contacts are unable to pick up your child, please let the teacher and the office staff know the name of the person who is picking up your child in writing.
- ✓ **BLOSSOMS staff must see the emergency person's ID and make a copy of it.**
- ✓ Special medical documents: Health information is a very important fact for us to deal with your child, please be sure to inform us of any specific health need for your child and provide a copy of relevant medical papers to keep in the child's folder.
- ✓ **Food Allergies** are a common health problem among children. If your child has any kind of allergy, please be sure to inform us **in writing** of all your child's allergies. **BLOSSOMS staff are not responsible for any medical problem they are not informed about.**

#### Enrollment Procedures

- **New students must be screened before they will be admitted to the Blossoms Program.** Parents will be informed with the date and the time of the screening. If you have to reschedule the date or time of the screening, you must to inform the office a day before the scheduled day.
- Parents will be informed if the child is admitted to the Blossoms Program based on his/her Blossoms' screening result. Once the school year starts, every new student is placed under a six-week probationary period. The students will be evaluated periodically; **parents will be informed of official acceptance after the six-week probationary period.**

- Transferring a student to a different location due to any reason is the parent’s responsibility to check availability, complete withdrawing from previous location, registering in new location and paying the registration fees **to the new location.**

**Miscellaneous Rules**

- Please inform the office in the morning of the day that your child is absent for any reason.
- **Drop off and pick up your child must be on time.**

**Tuition Policies and Guidelines**

<b>Fees</b>		
Description of Fee	Registration (Paid Annually)	Tuition (Paid Monthly)
Half Day	\$450	500
Full Day	\$550	850
<b>Registration Fee Rules</b>		
<ul style="list-style-type: none"> <li>• Last month tuition of <b><u>\$500 or \$850 must be paid at the time of registration.</u></b></li> <li>• Fees <b>are payable at the time of registration.</b></li> <li>• Fees are <b><u>not refundable, and not transferable.</u></b></li> </ul>		
<b>Tuition Fee Rules</b>		
<ul style="list-style-type: none"> <li>• Tuition is payable through Muntazim on the <b><u>5<sup>th</sup></u></b> of each month.</li> <li>• Tuition can be paid by <b><u>checks, but we prefer a credit card</u></b>, a charge of \$30 for any returned check.</li> <li>• Failing to pay tuition on time, without excuse or arrangement with the Administrative Assistant and the approval of the principal, will give Quran blossoms the right to stop the child from attending the program, exclude the child from Graduation Ceremonies, holding Report Card, not re-register the child or siblings for the following school year.</li> <li>• There are no tuition <b><u>deductions for holidays or breaks.</u></b></li> <li>• There are no deductions if the child does not attend for any reason such as a vacation or sickness. <b><u>Tuition must be paid in full.</u></b> Please check with the administration in cases where the student will be traveling for more than one month.</li> </ul> <p><b>The registration office must be informed in writing a month in advance even if the family is taking an early vacation, if the family is planning to <u>pull the student out of the program.</u></b></p> <ul style="list-style-type: none"> <li>• Failure to give less than one month’s notification will result in a fee for the full month tuition, which must be paid one week prior to the student’s last day of attendance.</li> </ul>		

### Drop Off and Pick Up Procedures

**Drop off and pick up must be on time. Fees will be charged for any late pick up.**

- Drop off time for Morning Session is at **8:15** a.m. Drop off earlier than that time must be arranged with the office. Additional fees will be applied.
- Pick up time for the Morning Session is **11:30 to 11:40**. After this time, a fee of **\$5.00** will be charged for every 15-minute increment of lateness to the tuition of that month.
- Pick up time for the Full Day Session is **3:30 to 3:40**. After this time, a fee of **\$5.00** will be charged for every 15-minute increment of lateness to the tuition of that month.

### SAFETY PROCEDURES

For the safety of all our Quran Blossoms students and staffs, the following procedures will be implemented:

- ✓ Parents are asked to follow the traffic regulations of assisted drop off and pick up service for the safety of our students.
- ✓ Students may only be picked up by their parents or who are on the Emergency Form only. Please inform the school ahead of time of any changes.
- ✓ Students will be practicing the Fire Drill, Tornado Drill, and Lockdown frequently during school hours. In case of real situations, parents will be informed through our auto phone service. In case of Lockdown, absolutely no one, including parents, will be allowed to enter the building until everything is clear.